# avantium

## Convocation notice

#### **EXTRAORDINARY GENERAL MEETING AVANTIUM N.V.**

#### **FRIDAY 20 DECEMBER 2019**

Dear shareholder,

You are hereby cordially invited to attend the extraordinary general meeting (**Meeting**) of Avantium N.V. (**Avantium**) to be held on **Friday 20 December 2019, 10.30 hrs CEST** at Avantium's head office, Zekeringstraat 29, 1014 BV Amsterdam, the Netherlands.

#### **Agenda**

- **1.** Opening
- **2.** Composition of the supervisory board
  - (a) Acceptance of resignation and full discharge from liability of Mr. C. Verhaar as member of the supervisory board for his supervision of the management of Avantium until the date of his resignation (*voting item*)
  - (b) Acceptance of resignation and full discharge from liability of Mr. R. van Leen as member of the supervisory board for his supervision of the management of Avantium until the date of his resignation (*voting item*)
  - (c) Appointment of Mr. E. Moses as member of the supervisory board (voting item)
  - (d) Remuneration of Mr. E. Moses (*voting item*)
- **3.** Any other business
- 4. Closing

#### **Meeting documents**

The agenda with explanatory notes, as well as the other Meeting documents are available on Avantium's website <a href="https://www.avantium.com/investor-relations/annual-general-meeting/">https://www.avantium.com/investor-relations/annual-general-meeting/</a>. These documents are also available for inspection at Avantium's office address (Zekeringstraat 29, 1014 BV Amsterdam, the Netherlands) and at the office address of ING Bank N.V. (Foppingadreef 7, location code TRC 02.039, 1102 BD Amsterdam, the Netherlands, e-mail address: iss.pas@ing.nl), where copies can be obtained free of charge.

#### Procedure for attending the Meeting and voting

#### **Application for the Meeting**

Application for the Meeting is obligatory. The application procedures are described below.

#### **Record Date**

Persons will be entitled to attend and vote at the Meeting, provided they are registered as a shareholder of Avantium on **22 November 2019**, after the processing of all settlements of that date (the **Record Date**) in one of the sub-registers designated by the management board. The sub-registers designated for holders of book-entry shares are the registers administered by the intermediaries (as referred to in the Securities Giro Act (Wet giraal effectenverkeer), indicating who is entitled to such shares on the Record Date and were registered, as described below. The register designated for holders of registered shares is Avantium's register of shareholders (as referred to in article 5 of Avantium's articles of association) on the Record Date.



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#### Registration for attending the Meeting

Shareholders who either in person or by proxy wish to attend the Meeting, have to register for the Meeting as follows.

Shareholders can register via the ING EVO Platform: <a href="https://ing.evo-platform.com/avantium">https://ing.evo-platform.com/avantium</a>. This platform is available from 22 November 2019, after 18.00 CEST, until 13 December 2019, 17.30 CEST, or via their intermediary where their shares are administered. The intermediaries must provide ING Bank N.V. no later than 13 December 2019, 17.30 CEST with an electronic statement that includes the number of shares held by the relevant shareholder on the Record Date and the number of shares which have been applied for registration. Upon registration, ING will issue a registration certificate for each shareholder via the relevant intermediaries that serves as admission ticket for the Meeting.

Holders of registered shares who wish to attend the Meeting or exercise their voting rights at the Meeting by written or electronic proxy may apply in writing until 13 December 2019, before 17.30 CEST to ING Bank N.V. at the address mentioned above confirming that the number of shares registered in the relevant shareholders' name were and shall continue to be registered in their name up to and including the Record Date. The acknowledgement of receipt provided is to be used as an admission card for the Meeting and must be produced at the registration desk upon arrival at the venue at the day of the Meeting.

#### Voting instructions and voting by proxy

Shareholders registered in accordance with the procedure stated above, who wish to have themselves represented at the Meeting may give voting instructions electronically via the ING EVO platform: <a href="https://ing.evo-platform.com/avantium">https://ing.evo-platform.com/avantium</a> available from 22 November 2019, after 18.00 CEST, and no later than 13 December 2019, 17.30 CEST. Shareholders registered in accordance with the procedure stated above, who wish to have themselves represented at the Meeting by another person may for that purpose also use a physical form of power of attorney which can be found on Avantium's website, <a href="https://www.avantium.com/investor-relations/annual-general-meeting/">https://www.avantium.com/investor-relations/annual-general-meeting/</a>, and also attached as **Annex I** hereto. The duly completed and executed power of attorney must be received by ING Bank N.V. Issuer Services, location TRC 02.039, Foppingadreef 7, 1102 BD Amsterdam, the Netherlands (e-mail: iss.pas@ing.nl, fax: +31 20 5636959) no later than 13 December 2019, 17.30 CEST.

#### **Admission to the Meeting**

Registration for admission to the Meeting will take place on the day of the Meeting from 9.30 CEST until the start of the Meeting at 10.00 CEST. After this time, registration for admission is no longer possible. Persons entitled to attend the Meeting must present a valid administration ticket for the Meeting and may be asked for identification prior to being admitted and are therefore requested to carry a valid identity document.

Amsterdam, 8 November 2019

On behalf of the Management Board of Avantium N.V.

Tom van Aken Frank Roerink

Chief Executive Officer Chief Financial Officer



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# Annex I Power of Attorney

(attached separately)